

# PPG Meeting Minutes

## 7<sup>th</sup> March 2024



Attendees: JW, SH, LJ, GB, AB, MH  
Apologies: PS, KS

### 1. Ratify previous meeting's minutes/matters arising (all)

#### Previous minutes

The minutes from November were ratified by the group and can now be uploaded to the website.

#### Matters arising

- PC has been thanked for his support of the PPG
- AB logged a request with EMIS for an urgent 'tag' on urgent prescriptions
- Sign at Lodgeside changed as requested at last meeting
- Can there be larger accessible parking spaces at Lodgeside? This has been reviewed but would involve the loss of a parking space as parking is limited.
- Is a vitamin D blood test to be included in all blood tests for annual reviews? Fireclay follow guidelines from the ICB which do not include vit D. It can be done if requested by the GP but not as part of the annual review. GB to contact Shane Devlin of the ICB.

### 2. Practice items (AB/MH)

#### Telephones/Patches

- No changes since the last meeting.
- Is there a plan to develop the system so that if you do not select callback at the beginning of the call this can be selected later (LJ)? We are aware of this and it is currently in development so will be rolled out when ready (MH).

#### Pharmacy First

New Government initiative so that Pharmacies are able to see 7 conditions (Sinusitis, Sore throat, Earache, Infected insect bite, Impetigo (a bacterial skin infection), Shingles, Uncomplicated urinary tract infections in women. Patients can attend the Pharmacy or phone the GP practice who will refer on to the Pharmacy.

- Do the pharmacy notify GPs of a BP reading (SH)? *AB has subsequently followed up and Fireclay do get notified by the pharmacy of BP readings. If urgent they are added to the Duty GP list and if within normal range are sent to Pharmacy Technicians for any action.*

#### Staffing Update

- GP Dr Oliver leaving in April - new GP Dr Price starting in April
- Dr Bromby now back from MAT leave
- Nurse Practitioner leaving mid-March to work at RUH – new Physician Associate, Emma starting in May
- Treatment Room Nurse has left and been replaced with another Nurse Kayleigh
- A new receptionist has started since the last PPG meeting

#### Governance Bulletin

- What is a Caldicott Guardian? Practice Manager KT is Caldicott Guardian at Fireclay and is responsible for making sure patient information is protected and confidentiality is maintained.
- Lots of positive feedback during this quarter!
- Complaint from care several years ago – we do occasionally receive historical complaints
- Complaint re medication error – this error was made by a Pharmacy and was rectified
- SEA re suicide – unusual to see this as an SEA. This was discussed at our monthly Clinical Meeting as the GP completing the Coroner's Report knew the patient fairly well and wanted to discuss whether anything could have been done differently. A supportive discussion subsequently took place amongst the clinical staff and management.

#### Next Patient Newsletter

- To include NHS App promotion and information about Pharmacy First

### 3. PPG items (JW/SH)

#### Healthwatch Update

##### **Physician Associates (PAs)**

PAs have been in the news recently as they are not yet regulated. The main points are:

- PAs need to be under Doctor's supervision
- PAs cannot prescribe
- Legislation regulating PAs is due to be in place by the end of 2024
- No national guidelines for supervision – this is down to the employing practice
- May result in increased workload for GPs

Fireclay currently have one PA with another starting in May. Their role is mainly defined by the practice and may depend on PA's background. Fireclay have the following in place for PAs (MH):

- Currently support Minor Illness (MI) provision and scope is similar to an ANP (MI will be signposted by reception to an ANP or PA)
- PAs are heavily supervised and have a joint surgery every week with a GP as well as supervision every day with a named GP who has time allocated to do this
- PAs have longer appointment times which will shorten and increase in scope as the practice is comfortable and ready
- The current PA is under a Preceptorship Programme with an external mentor
- The current PA is on the voluntary register PAMVR which has a code of conduct and other guidance including scope of role. See [Faculty of Physician Associates - quality health care across the NHS \(fparcp.co.uk\)](https://www.fparcp.co.uk/pamvr/overview/) (<https://www.fparcp.co.uk/pamvr/overview/>)
- Role will be developed as appropriate to cover dementia reviews and home visit assessments
- GP time has not been reduced – this role is in addition to GP provision
- PAs will complete prescribing modules as and when able if appropriate
- Article for future newsletter?

##### **Mental Health Strategy working group for BNSSG**

SH is part of the working group to look into the service offered by Vitamins (now NHS Talking Therapies). The group met with the ICB but no response yet regarding that meeting. The group discovered Vitamins had been sold to Spire Health.

##### **BNSSG Dental Strategy Working Group**

BNSSG have put together a Dental Strategy Working Group. They had ten objectives which have been narrowed down to four main objectives.

##### **Palantir**

Palantir has the contract to run the NHS federated data platform FDP. This has caused some unease with concerns about patient's data being mishandled and whether patients will be able to opt out of the FDP sharing their data.

##### **PPG Membership**

- Agreed to promote this internally with an email to all clinicians and an A5 leaflet for clinicians to hand out to prospective members. Maybe a form to complete with contact details? Starting date 18<sup>th</sup> March.
- PPG week 31<sup>st</sup> May – promote on website and Facebook page during this week

#### **AOB**

##### **Opening Hours Lodgeside (MH)**

Proposal to close Lodgeside Surgery at 5.30pm every day. This is due to staffing cover until 6.30pm as a GP is required until this time and also for staff safety and security. Following staff consultation this has been agreed for a Friday but no decision made yet for the rest of the week. The St George site will continue to be open until 6.30pm every day.

### 4. Next meeting date

- Thursday 13th June 2024 3pm